

# Template for Subcontractor Prequalification Page

This document is designed to assist General Contractors (GCs) in setting up a subcontractor prequalification page on their website using COMPASS, our comprehensive prequalification software. By following the instructions and using the provided templates, GCs can streamline the prequalification process, ensuring that subcontractors can easily submit required information and documents.

## How To Steps

### Step 1: Use Standard Language and Formatting

We provide standard language and formatting for you to include on your website.

### Step 2: Use Your Custom Link

We will create a custom link for you to add to your website.

- When a subcontractor clicks your unique link, they will automatically be added to your review workflow.
- We can also create project-specific links if you want to have subcontractors be automatically added to a specific project (typically used at project kickoff meetings with subs).

# Example Prequalification Page



## Subcontractor Prequalification

**Killian Construction Co.** has partnered with COMPASS for our Subcontractor Prequalification Program.

Prequalify using COMPASS: [ Button ]

## Information Submission Requirements

Your information is to be submitted annually into COMPASS. You will need the following documents:

- W9
- Project References
- Experience Modification Rating (EMR)
- OSHA 300/300A Forms
- Financial Statements
- Banking, Bonding, and Insurance Information

## What is COMPASS?

COMPASS is a secure, web-based application designed to allow subcontractors to efficiently satisfy prequalification requests from multiple GCs by completing a single prequalification form (COMPASS 1Form).

*Please note that COMPASS is a paid service, but if you have already paid, there is no additional charge. To learn more, please contact COMPASS directly.*

## Need Assistance?

[Reach out](mailto:info@compass-app.com) to COMPASS now at [info@compass-app.com](mailto:info@compass-app.com).

## COMPASS Contact Details

Phone: 1-800-689-6819

Email: [info@compass-app.com](mailto:info@compass-app.com)

**Have COMPASS Contact You [ Button ]** ([mailto: info@compass-app.com](mailto:info@compass-app.com))

For more information about prequalifying with **Killian Construction Co.** please contact:

**Main Contact:**

GC: Contact Details